

# PORT HURON GOLF CLUB

## Minutes of a Regular Meeting of the Board of Directors

Held: July 17, 2024

### Members Present:

In Person: Glen McCoy (phone), John Adair, Kathy Hayman, Dale Vos, Paul Kraklan, Frank Partipilo Sr., AJ Armbruster, Devin Smith, Jon Ryan

### Absent:

Others Present: Ray Reyes, GM  
Joel Peattie, Golf Professional  
Jeremy Shay, Superintendent  
Danielle Warren, Admin

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The meeting was called to order at 5:00 p.m.

#### 1. **Welcome & Opening Remarks.**

- a. President McCoy welcomed everyone.

#### 2. **Approval of Minutes.**

- a. The minutes from the June 19, 2024, regular meeting were presented. Motion by Armbruster, seconded by Kraklan to approve. Motion carried.

#### 3. **Finance and Capital.**

- a. June 30, 2024, financials were presented. The bar revenue is down but COGS remains steady. Motion by Smith, seconded by Ryan to approve. Motion carried. GM also distributed the June 30, 2024, Financial Synopsis.
- b. The PHGC Capital Fund and Analysis of Capital Improvement Account and Restricted Cash reports were presented. The board recommends Danny Negin come to a future meeting to explain the balance at October 31, 2023 of \$ 376,650.00. The 5k balance on the cart barn is the final grading – Jeremy believes his crew can do the remaining work, saving the club 5k.

#### 4. **General Manager.**

- a. Planter boxes are being completed this week. Carpet for the men's and lady's locker room is estimated between 16k – 20k, this expense has not been approved yet.

#### 5. **Membership Report.**

- a. The Membership Class Count and 2024 Membership Changes & Financial Impact as of July 17, 2024, were presented. The Garofalo's application was approved last month but they rescinded their application.

- b. The Non-Resident Golf Member list was distributed. The grandfather clause, from 25 miles to 50 miles, includes work and residence(s), extends to 12/31/2025. GM will communicate the 12/31/2025 date to the members of this category, so they are aware. The communication will also be seeking employment and residence(s) information to verify if they qualify for this category.

**6. Greens Committee.**

- a. The driving range will be transitioning to seed. The cul-de-sac cart path needs repair; options are being investigated.
- b. Between the #17 green and #18 tee box is a low point and accumulating water: similar to #5 green and #6 tee box. Also #18 tee box needs addressing as it is sinking.
- c. Options are being explored for the Pump House renovation, looking for another vendor to bid.
- d. The canal motor, on top of the pump, is going bad. The motor will be rebuilt as a temporary fix, recommendation is to purchase a new motor. Motion by Adair, to purchase a new motor NTE 5k, seconded by Smith to approve. Motion carried.
- e. The department has three new temporary workers, until school starts. Aerification procedures may change if labor shortage continues.

**7. Membership Experience Committee.**

- a. The committee meets regularly. Several events are being planned for the remainder of the season.

**8. Pro Shop / Tournaments Committee / Handicap Committee.**

- a. The Pro Shop report was provided.
- b. The men's invite is full, and the committee is fine tuning the wait list procedure. In honor of Joel's retirement, there will be an added feature at the men's invite; a hole in one challenge, at 165 yards, the winner will win \$1 million dollars.
- c. The 1<sup>st</sup> Annual Senior Member/Guest will be held September 20 and 21<sup>st</sup>. More details to follow.
- d. Anthony Gholz, with Michigan Seniors, is requesting PHGC host their annual tournament on June 23, 2025. This tournament would bring 100 – 120 players. GM and Pro will price out the event and submit it to the Michigan Seniors. Motion by Kraklan, to send the proposal, seconded by Partipilo to approve. Motion carried 7-2. Note: the 2025 approved outings are McLaren, GAM, WDGA.
- e. The handicap committee met. PHGC will be using the low handicap index from March 1, 2024, for the Men's Invitational. The pro shop is conducting random searches comparing the tee sheet with GHIN score postings. If scores are not posted, a letter will be sent to the member.

**9. Long Range Planning Committee.**

- a. The committee met last week. John Adair has prepared a presentation and will be presented to the membership in August. The committee is still reviewing how to finance the projects identified in the Long-Range Planning Report. The Finance Committee should be involved in the decision-making process.

**10. Policies Review.** None.

**11. Old Business.**

- a. The Succession Planning committee and Pro Search committee met. From the Pro Search Committee, Korissa Kramer stepped down and Matt Earley has moved out of the area. Dale Vos recommends adding two individuals to the search committee: Mary Ann Easton and Kathy Hayman. After the Men's invite, the committee will meet again and plan out the interview and hiring strategy. Target dates: job posting will be up by Labor Day, review responses in September, and make offer before the end of the year.
- b. Ann Marie's mother, June Fraley, passed away. Services will be held in the next week.
- c. GM continues to post for bar / restaurant staff to cover the students returning to school.
- d. Doug Rolph is doing well and recovering.
- e. The Nominating Committee will be meeting soon for the out-going board members: AJ Armbruster, John Adair, and Frank Partipilo Sr.
- f. Dress code reminders will be sent out.
- g. The cart policy was reviewed. A total of three carts are allowed per group, two private and one club cart. Private carts need to be approved by Jeremy Shay or the Pro Shop.

**12. New Business.**

**13. Adjournment.** The meeting adjourned at 6:50 pm.

Submitted by:

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Kathy Hayman, Secretary