

PORT HURON GOLF CLUB

Minutes of a Regular Meeting of the Board of Directors

Held: May 21, 2025

Members Present:

In Person: Dale Vos, Glen McCoy, Tim Ward, Kathy Hayman, Devin Smith, Bev Maiers (phone), Brandon McNamee, Greg Smith

Absent: Jon Ryan

Others Present: Ray Reyes, GM
Jeremy Shay, Superintendent
Garrick Hunger, Golf Professional

The meeting was called to order at 5:00 p.m.

1. Welcome & Opening Remarks.

- a. President Vos welcomed everyone and introduced Karen Shafik with UHY. Karen discussed the 10/31/2024 audit.
 - 1) Assets and Liabilities are \$3,383,731.00. The net income at 10/31/2024 was \$125,374.00. Capital fund's beginning balance at 11/01/2024 is \$279,955.00.
 - 2) Suggestions were made to help with the segregation of duties; have the board treasurer review bank reconciliations and verify deposits. A board member can sign checks. Our software can produce reports verifying audit differences.
 - 3) The line of credit was closed 8/2024. Update / verify signers on all bank accounts.
 - 4) The Summary of Unadjusted Audit Differences shows \$5,700.00 that may be uncollectable. \$7,276.00 is a payroll tax credit from the previous year.

2. Approval of Minutes.

- a. The minutes from April 9, 2025, regular meeting, were presented. Motion by D. Smith, seconded by T. Ward to approve. Motion carried.

3. Finance and Capital.

- a. April 30, 2025, financials were presented. Not recognizing revenue yet. Bar wages are higher but still within budget. We will continue to monitor COGS. At this point in the year, the bar income is not offsetting the dining deficit. Motion by K. Hayman, seconded by T. Ward to approve. Motion carried.
- b. Cash = 985k; moving forward a breakdown of each cash account should be provided, as of the last day of the month.

- c. The Capital Report was provided. There is approximately 268k in the fund. It is encouraged by the Finance Committee to open a capital account, to keep funds separate.

4. Club House Update.

- a. Kathy Serman is training in her role, understanding the club priorities, and is doing well.

5. Membership Report.

- a. The Membership Class Count and The Membership Changes and Financial Impact May 20, 2025, were distributed.
- b. Reminders need to be in place for next year's dues billing, to bill the Junior members accurately next year; Radatz, Gagne, and Willer.
- c. Brian Jennings would like to reactivate his membership and asked about the Initiation Fee. By-Law 2,8.5 stipulates he is within the time frame, 2 years. He would be responsible for half of the initiation fee of \$3,000.00.

6. Greens Committee.

- a. Report provided.
- b. A robot mower is being leased for a discovery period. \$350 per month for five months. It will be used around the clubhouse, down #1, and programmed to not go on the green. The robot can mow up to 1 acre per day.
- c. Bids are being obtained for sand storage roof replacement.
- d. The pump at the canal is performing well and the water is adequate. The water level is holding steady. The pump station is not running during the day to avoid prolonged use and reduce the number of cycles.

7. Membership Experience Committee.

- a. The committee is large and is breaking into sub-committees. Thank you to our Pro for his assistance on Derby Night.

8. Pro Shop / Tournaments Committee / Handicap Committee.

- a. Extensive training is taking place with staff on the POS, Golf Genius, and Cap Patrol.
- b. Rounds of golf as of May 21, 2025, are 684 vs 2024 at 1006, weather related.
- c. Approximately 10 players have been flagged by Cap Patrol and will be monitored. Emails have been sent letting them know there were inequalities. The Cap Patrol app is available for download. We may need to implement penalties in the future.
- d. New range balls, low flight, are being evaluated. Distance will be measured from the driving range to #8 green and #10 tee box.

9. Long Range Planning Committee.

- a. The committee continues to work on updating quotes for outstanding projects. LRPC will present the proposal with the Finance Committee in June, and they will make their recommendations to the board.

10. Finance Committee.

- a. The committee is meeting monthly.
- b. A contra account will be set up for member adjustments. GM will provide a monthly summary of the adjustments. Minimum standards will be set with dollar values for dues and other types of club charges.
- c. The By-Law Delinquent Account policy, 2,6.6., is in place and will be enforced. There was an additional Delinquent policy in the Policies which has been removed.

11. Policies Review.

12. Old Business.

- a. The new website is still in the building phase. We may hold off updating the old website until the new site is up and running. There are inconsistencies in policies, etc. The Policies under the By-Laws; Section IV to the end, and the link to the Policies have been removed from the site. McNamee will edit the policies.

13. New Business.

- a. A request for a Past Presidents meeting was made to discuss recent changes within the Club and be more transparent. The meeting is scheduled for Thursday, June 19, 2025.
- b. A discussion regarding enforcement of rules or lack thereof; 5 / 6 players, Monday golf before noon. Who is the enforcer? Signs will be posted on Monday's stating the course is closed until noon. Emails will also be sent out and included in weekly and monthly newsletters.
- c. The morning start time is 45 minutes after sunrise, which is a new policy recommended by Shay.
- d. The board received a letter from the Thomas family regarding their upcoming wedding. Because of lack of communication on the club's part, the family again requested the #10 tee box for the wedding ceremony. The tent will go up at 2:30, if needed, ceremony at 4:30pm. The reception will be held at the patio and pool house, between 5-6pm. Dining will be in the dining room. Motion by G. McCoy, seconded by G. Smith to approve. Motion carried 6-2.
- e. McLaren Hospital requested June 15, 2026, for next year's outing. Terms are TBD. Motion by B. McNamee, seconded by D. Smith to approve, motion carried.

14. Adjournment. The meeting adjourned at 8:11 pm.

Submitted by:

Kathy Hayman, Secretary

New member application presented via email:

June 4, 2025:

Bradley Bissett Social
Approved