

PORT HURON GOLF CLUB

Minutes of a Regular Meeting of the Board of Directors

Held: May 17, 2023

Members Present:

In Person: John Adair, Frank Partipilo, Glen McCoy, Kyle Whymer, Kathy Hayman, Ann Murphy, Danny Negin

Absent: AJ Armbruster, Devin Smith

Others Present: Joel Peattie, Golf Professional
Jeremy Shay, Superintendent

The meeting was called to order at 5:00 p.m.

1. **Welcome & Opening Remarks.**

- a. President Adair welcomed everyone. We are more than halfway through our year and it's the start of the golf season. With Pete being off on medical leave, it's important for the board to be present and offer staff support. House staff is doing well.

2. **Approval of Minutes.**

- a. The minutes from the April 19, 2023, regular meeting and April 26, 2023, special meeting were presented. Motion by Negin, seconded by Armbruster to approve. Carried 7-0.

3. **Finance and Capital.**

- a. April 30, 2023, financials were presented. Motion by Negin, seconded by Whymer to approve. Carried 7-0. Comments: looking closely at food costs and revenue, May should be the month we begin to recognize deferred income. The golf course repairs and maintenance budget expense will need to be reviewed and adjusted appropriately.
- b. The Capital report was provided. Discussion to move the irrigation purchase from expense to S.T. Capital purchase. Motion by Whymer, seconded by Murphy to approve. Carried 7-0.

4. **General Manager.**

- a. No report.

- b. The Health Department is requiring the PHGC pool to have an automated pool filtration system at a cost of \$4,710.00 – purchase to be capitalized. Motion by Whymer, seconded by Hayman to approve. Carried 7-0.

5. Membership Report.

- a. The following are new member applications:
 - 1) James Dingeman II, Family Golf,
 - 2) Zachary Poye, Junior Golf (need another sponsor),
 - 3) Jordan Clard, Youth Golf,
 - 4) Donna Miller, Social,
 - 5) Grant Moore, Intermediate Family Golf,
 - 6) Luca Bynum, Youth Golf (need 2 sponsors),

Motion by Whymer, seconded by Partipilo to approve 1-5, and subject to two sponsors for #6. Motion carried 7-0.

6. Greens Committee.

- a. Greens Committee Report provided.
- b. The Greens Committee recommends moving forward on the Assessment Level 5 safety issues relating to the electrical boxes on the course (included in the report). Motion by McCoy, seconded by Whymer to spend up to \$10k. Motion carried 7-0.
- c. Follow up discussion from April 19, 2023 meeting regarding the purchase of three (3) items; tractor with a rough mower, hydraulic trickster with dump bed, and a broadcaster top dresser at a cost of up to \$140k. Motion by McCoy, seconded by Whymer to authorize Shay to order these items without financial obligation until delivery. Motion carried 7-0.

7. Membership Experience Committee.

- a. The Committee has been meeting regularly and has scheduled several events.

8. Pro Shop / Tournaments Committee.

- a. Report was provided. After 4 days of open registration for the Men’s Invitational, there are 130 teams registered, with a maximum of 112. Registration remains open until June 4, 2023.

9. Long Range Planning Committee.

- a. The Committee will meet in the next week or so. Focus will be directed at creating the Facilities Master Plan to be completed in August 2023.
- b. The Committee will work with the Greens Committee to include any upcoming Capital purchases. Painting of the Club House and Pool House will be done when funds are available.

10. Policies Review.

- a. Thank you to everyone for creating and updating the policies. The Policies will be distributed to the membership via email and Facebook.

11. Old Business. None

12. New Business.

- a. President Adair will be working on a Business Plan for PHGC.
- b. The June 21, 2023, meeting will include the Past Presidents meeting to begin at 6:30pm.
- c. Treasurer Negin thanked the President for his leadership, and the board for their work and support during this time.

13. Adjournment. The meeting was adjourned at 6:48 pm.

Submitted by:

Kathy Hayman, Secretary