

# PORT HURON GOLF CLUB

## Minutes of a Regular Meeting of the Board of Directors

Held: April 17, 2024

### Members Present:

In Person: Glen McCoy, John Adair, Kathy Hayman, Dale Vos (phone), Jon Ryan, Paul Kraklan, Devin Smith, Frank Partipilo (phone)

Absent: AJ Armbruster

Others Present: Ray Reyes, GM  
Joel Peattie, Golf Professional  
Jeremy Shay, Superintendent  
Danielle Warren, Admin.

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The meeting was called to order at 4:59 p.m.

### 1. Welcome & Opening Remarks.

- a. President McCoy welcomed everyone. The Club is open for a pre-opening dinner on Thursday, April 18<sup>th</sup>, and Friday, April 19<sup>th</sup>. The Opening Party is Saturday, April 27, 2024 – board please attend.

### 2. Approval of Minutes.

- a. The minutes from the March 20, 2024, regular meeting were presented. Motion by Smith, seconded by Kraklan to approve. Motion carried.

### 3. Finance and Capital.

- a. March 31, 2024, financials were presented. Revenue begins to be recognized in the month of May. The UHY engagement letter is a template, and the wording is not ideal. Specific information, and areas of concern, are included in the audit report. October 31, 2023, year-end has not closed yet, waiting on adjusting entries. YE 2024 will have a hard date for the on-site visit. The Carrying Charges of 9k are from November and December 2023. AR +90 days = 30k. To Admin: please get financials distributed prior to the meeting. Motion by Hayman, seconded by Ryan to approve. Motion carried.

- b. The PHGC Capital Fund report was presented.

### 4. General Manager.

- a. GM Reyes continues to analyze COGS with food and beverage. We have a great staff including new hires for the snack bar and lifeguards. Painting is being completed in the bar and lady's locker room. New lighting will be purchased for the lady's locker room. Parking lot resealing has been delayed due to weather. Power washing will be done on the pool house, club house, and the stone wall in front of the putting green. Exterior painting of the buildings will be done after the power washing.

## 5. Membership Report.

- a. The Membership Class Count and 2024 Membership Changes & Financial Impact as of April 17, 2024, were presented.
- b. Four membership applications were presented:
  - 1) Lori Shink, Regular Golf Single (need another sponsor and signature),
  - 2) James Fogel, Regular Social,
  - 3) Mark VanderHeuvel, Regular Social,
  - 4) Greg Campbell, Regular Social.

Motion by Adair, seconded by Kraklan to approve. Motion carried.

\*One application was held for signatures, and sponsors, and will be presented at the next meeting.

## 6. Greens Committee.

- a. Greens Committee Report provided.
- b. Sheryl Weber is the newest member on the greens committee. Jeremy Dudd, Equipment Manager, has been hired.
- c. A new easel will be placed on the practice green to indicate pin location for the day. A sand bottle stand has been installed at #10 tee box.
- d. Last year, the Course Standard for the rough was 2.75". With the new rough mower, we can get down to 2.5". A determination will be made to see if the old mower can get to 2.5".
- e. No mows have been cut and a regular mowing schedule and maintenance program will be established.
- f. The consistency of green speeds will be adjusted by rolling and turf management, and not necessarily with mowing.
- g. Range turf will be an on-going project because of bent grass planted and lack of sun. The bent grass issue should be communicated with membership via email / newsletter. A better grass option would have been rye or blue grass. It is recommended that Superintendent Shay have a section in the monthly newsletter. Also, there are several targets at the range that need repaired/replaced.
- h. The bunker project is part of Long-Range Planning. Should we do all of them at the same time or a few per year? An evaluation of the bunkers, best to worst, will be completed and the Greens Committee will review and make recommendations.
- i. Superintendent Shay has requested 3 used golf carts for his department. Recommendations were provided for consideration, at a cost of \$5,500.00 per cart. No action was taken.

## **7. Membership Experience Committee.**

- a. The Opening Party is 4/27/24 and the Derby is planned for 5/4/24. The new projection system will be set up in the dining room to show the races. There will be games/betting and heavy appetizers at \$20.00 per person. Guests welcome.

## **8. Pro Shop / Tournaments Committee / Handicap Committee**

- a. Welcome back Pro Peattie. Justin and Matt did an excellent job of opening the Pro Shop.
- b. The handicap committee is looking for a chair and should be a board member. In the interim, President McCoy will serve as Handicap Chair. Communication from the Committee, or Pro Shop, will go out to the membership reminding them to post their scores the same day as play; give a summary of new USGA rules for 2024; and let them know we are investing in Cap Patrol. In the meantime, we will continue to peer review.
- c. The Junior Golf program is becoming more and more popular. Golf members' children will have 1<sup>st</sup> opportunity, then will be opened to social members and grandchildren. Looking for ways to accommodate everyone.

## **9. Long Range Planning Committee.**

- a. The Long-Range Planning Committee will be meeting prior to the May 15, 2024, meeting and will update the project list. The committee will provide funding options and create a report for the board one week prior to our next board meeting.

## **10. Policies Review.**

- a. Past President Adair reviewed the By Laws (need membership approval) and Policies and their differences. He reviewed the policies. To mention a few:
  1. Category limits, need membership approval,
  2. Special assessments, need membership approval,
  3. Class change request, need board approval.
  4. The Golf Course is closed every Monday until noon.

Each board member is encouraged to review the By Laws and Policies.

## **11. Old Business.** None

## **12. New Business.**

- a. A meeting with Matt Alexander regarding his new venture was conducted. He was very apologetic.
- b. The Pro Shop is open on Mondays, after Memorial Day.
- c. The Snack Bar may be open on Mondays, we will have a test run, and communicate with the membership.
- d. There is no charge for the Pool House rental. The facility is now equipped with Comcast streaming services.

- e. The New Member Orientation will be Thursday, May 9, 2024.
- f. It is important to receive and sign your bill. Ask for the bill if your server doesn't provide one. If you have disputes with your bill, and your receipt isn't signed, there will not be an adjustment made on your account.
- g. Adair and McCoy are working on putting together a list of names for the Finance Committee.
- h. Our next meeting will be Wednesday, May 15<sup>th</sup> at 5:00 pm. Dinner will follow at 6:00 pm for board members and their guest.

13. **Adjournment.** The meeting was adjourned at 6:49 pm.

Submitted by:

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Kathy Hayman, Secretary

On April 26, 2024, via email from President McCoy, seeking approval for the purchase of:

- 1. Two used golf carts for the golf course grounds department at \$5,500.00 per cart = \$11,000.00.
- 2. One water and ice machine at \$6,535.00.

Motion carried.

On May 7, 2024, via email from Danielle Warren, seeking approval for two memberships:

- 1. Scott Fye, Regular Social \*
- 2. Sandra Schultz, Regular Social

Motion carried.