

# PORT HURON GOLF CLUB

## Minutes of a Regular Meeting of the Board of Directors

Held: November 15, 2023

### Members Present:

In Person: John Adair, Glen McCoy, Kathy Hayman, AJ Armbruster, Dale Vos, Jon Ryan, Paul Kraklan, Devin Smith

Absent: Frank Partipilo

Others Present: Joel Peattie, Golf Professional  
Jeremy Shay, Superintendent

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The meeting was called to order at 5:00 p.m.

### 1. **Welcome & Opening Remarks.**

- a. President McCoy welcomed and thanked everyone for their participation with PHGC.

### 2. **Approval of Minutes.**

- a. The minutes from the October 17, 2023, regular meeting were presented. Motion by Kraklan, seconded by Adair to approve. Carried 8-0.

### 3. **Finance and Capital.**

- a. October 31, 2023, financials were presented by Smith. After review, motion by Smith, via email dated November 16, 2023, 2:15pm, seconded by Ryan to approve. Motion carried.
- b. The annual accounting audit will begin in December. UHY rates will increase 5-7k over the course of 2 years. Club may want to send out for bid next year.
- c. Bonuses have not been paid as of today.
- d. The Capital report was provided. Capital Fund Balance at October 31, 2023 is \$205,936.00 with \$88,661.00 committed. This report will be revised to show the entire picture of the annual capital expenditures and commitments.

### 4. **General Manager.**

- a. No report was provided.
- b. Pete has offered to consult on an as needed basis, at \$500.00 per month. We will give him one month's notice when his services are no longer needed.

- c. The offer extended for the GM position was not accepted. The search continues. 2<sup>nd</sup> interviews will be set up for the #2 and #3 candidates. The job posting will continue to be posted.
- d. The Executive Assistant will begin attending the 1<sup>st</sup> part of the board meetings, until the GM is hired.

**5. Membership Report.**

- a. The membership report was provided.
- b. Two membership applications were presented:
  - 1) Dane Robert Vos, Junior
  - 2) Josh Smith, Regular Family

Motion by Adair, seconded by Armbruster to approve. Carried 8-0.

**6. Greens Committee.**

- a. Greens Committee Report provided via email.
- b. The '23-'24 Greens Committee have not met yet and are still filling open seats.
- c. Drainage on Fairway (kitchen to Fairway Drive) continues to be investigated. Is it county or city? Options include creating a ditch at approximately 7k; or enclosed at approximately 13k. Plus an additional approximate 4k for permitting.
- d. #12 and #15 drains collapsed. The estimate is \$15,800.00 not including the permit and miscellaneous work. Motion by Adair, seconded by Smith to approve. Carried 8-0.
- e. The department continues to have a labor shortage issue.

**7. Membership Experience Committee.**

- a. In need of a committee chair. Adair and McCoy will be working on all committee assignments.

**8. Pro Shop / Tournaments Committee.**

- a. Report was provided.
- b. The club had a great October.
- c. GAM requested a Men's tournament July 9, 2024. The course would reopen at 2pm. Motion by Adair, seconded by Kraklan to approve. Motion carried 8-0.
- d. The 2024 Golf schedule was distributed.

- e. The WGA will be implementing changes effective 1/1/2024. Several changes include the posting of 9-hole scores; 9 holes will be factored into your handicap at that time, and no longer will be pending until another 9-hole score is posted. Shorter holes will be calculated differently. Joel will provide further information prior to the season.

**9. Long Range Planning Committee.**

- a. Projects will be broken down by priority so we can determine how to fund projects, i.e., raise dues, special assessments, etc. Education to the membership will be crucial – we must provide the WHY.

**10. Policies Review.** None

**11. Old Business.**

- a. The cart barn security and fire monitoring, required by the insurance company, was last quoted in August 2023. Guardian quoted: Security system \$700.00, Fire monitoring \$5,400.00, Video \$1,900.00, monthly monitoring \$200.00 per month (already in the Pro's 2023-2024 budget). Precision quoted: Internet upgrade \$4,284.00. Total cost of \$12,284.00 (not including monthly monitoring). Motion by Adair, seconded by Hayman to approve. Motion carried 7-0; with 1 abstention.
- b. Discussion regarding switching IT support from Art Thomson to Precision Computer Solutions. Motion by Smith, seconded by Kraklan to approve. Motion carried 7-0; with 1 abstention.

**12. New Business.**

- a. The next board meeting will be held on Wednesday, December 20, 2023. 2024 meeting dates will be established.
- b. Dave Tracey, property north of staff parking lot on Fairway Drive, may paint his fence.

**13. Adjournment.** The meeting was adjourned at 7:03 pm.

Submitted by:

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Kathy Hayman, Secretary