

PORT HURON GOLF CLUB
2017-2018 Board of Directors

BOARD of DIRECTORS MEETING
12-20-2017
MINUTES

Board Members Present: Scott Forster, Frank Partipilo Jr., Sherry Archibald, Kris Moulds, Danny Negin, Martha Miller, Glen McCoy, Tom Coury, Scott Shigley

Board Members Absent: None

Staff Attendance: P. Gaglio, Joel Peattie, John Nowakowski

President Forster called the meeting to order at 5:02 pm

- Approval of the Minutes
 - G. McCoy motioned to approve the minutes dated November 8, 2017, seconded by K. Moulds. Motion approved.
- Opening Update, P. Gaglio
 - Financial Report
 - The conversion to a cash system caused a \$20,000 increase in the salary expense line item on the statements. This will show through October 2018 when it will correct itself. It is a timing issue.
 - Motion to receive and file financial report by D. Negin, seconded by F. Partipilo Jr., motion approved.
 - Member services for November went well. There were just under 100 in attendance on the days the club was open. December reservations were higher.
 - There was discussion of the possibility of opening in January, February, and March as well with an even more limited menu.
 - The audit is complete with no findings.
 - 2017/18 Dues
 - A 1% increase to the dues was proposed and an increase to the intermediate social membership from \$159 to \$200 and the addition of a \$50 Assessment and \$50 minimum.
 - Motion to approve by K. Moulds, seconded by S. Archibald, Motion approved.

- Capital Fund
 - The proposed capital fund account structure was distributed. The recommended levels of funding are:
 - Working Capital of \$150,000. This account would be for emergency capital repairs that were unforeseen and not budgeted. This fund, if used, would need to be replenished prior to funds being invested in any other account.
 - Short Term Capital – this account will be set at the amount of the previous year’s assessments collected and be used for the current year’s capital improvements.
 - Long Term Capital – this fund will be set aside for long term capital projects. Funds will consist of interest earned and excess revenues after all operating expenses and the first two capital fund accounts have been funded.

- House Committee
 - December served approximately 2,800 people. P. Gaglio and S. Archibald will be meeting to finalize the committee members and set the committee meeting schedule for the year.

- Greens Committee
 - General Update
 - J. Nowakowski is getting numbers for the tee box construction project. The current bids are outdated. He will be attending the MSU Greens Conference the first week in January and will have the ability to network with contractors there.
 - The committee discussed the current state of the no-mows and set specs for maintenance for the upcoming season. They will be looking for the membership to provide them feedback.
 - There will be a major focus this coming year on member maintenance of the course and how to encourage members to do their part including replacing divots, repairing ball marks and raking bunkers.

 - Tree List Work Schedule
 - The tree removal has started and will continue along with pruning when it freezes. Pruning will take place on 2, 7, 10, & 18.
 - M. Miller expressed her concern of the removal of the tree on 15 and how that tree was moved up on the priority list as it was not diseased or a safety concern.

- Pro Shop
 - General Update
 - J. Peattie met with the Ladies Association 18 hole chairs to discuss and set the schedule for the season.
 - 114 rounds were played in November
 - GAM has sent a letter to all GAM members informing them they are suspending posting scores until January when their new system is complete.
 - The board asked that the Ladies Association survey results be provided to them for their review.

- Enrichment Fund
 - M. Miller asked the board to please send her any project suggestions so they can be prioritized and sent to the membership along with the enrichment fund donation letter.

- General Discussion
 - Survey Results
 - The survey results were distributed to the board for review.
 - Rossow Letter
 - A letter was received along with the survey with concerns and suggestions. President Forster asked all board members to please review and respond to him with thoughts/comments.
 - A discussion was had regarding how the board can improve informal communication with membership and gain their input throughout the season not just with the survey at the end of the year.
 - P. Gaglio reported that he was contacted by the Blue Water Chamber asking to host their awards dinner at the club on a Friday night in May. The board was opposed to closing the club to the membership on a Friday night.
 - P. Gaglio reported that the Chamber also inquired about holding their annual golf outing at the club in 2019 and 2020. The board indicated they would be in agreement if the outing was held on a Monday.

- Motion to adjourn by S. Archibald, seconded by F. Partipilo Jr.
 - Meeting adjourned 6:33 pm