

PORT HURON GOLF CLUB

Minutes of a Regular Meeting of the Board of Directors

Held: March 20, 2019

Members Present: F. Partipilo, J. Adair, S. Archibald, S. Forster, N. Pasia, D. Moulds,

Members Absent: T. Coury, M. Beecroft, G. McCoy

Others Present: Pete Gaglio, General Manager
John Nowakowski, Green Superintendent
Joel Peattie, PGA Professional

The meeting called to order at 5:00 p.m.

1. **Welcome.** The President welcomed everyone.
2. **Approval of Minutes.**
 - a. S. Archibald moved to approve the minutes of the regular meeting held February 20, 2019. Seconded by D. Moulds. Unanimously approved.
3. **Finance.**
 - a. Financial Report: Reports were provided to the Board prior to the meeting. Discussion was had. Approval was tabled.
 - i. There was an update on the office manager transition. The estimated costs of addressing the prior manager's miscues will be approximately \$15,000 to \$20,000 with the costs for the CPA to assist with organizing things, training, late fees – even taking into account the “savings” of not paying wages between termination and hire of new manager.
 - ii. There was a new discovery of a potential issue relating to the prior office manager relating to DTE billings. As of the meeting, there were not enough details to address the issue. It will be updated at the next meeting.
 - b. Capital fund: currently at \$365,198
 - c. Audit: given the issues in the transition from the previous office manager, the audit has not started, but is close to starting soon.
4. **House Committee.**

- a. Bob Koppel submitted a quote for approximately \$84,000 cost for pool house maintenance, repair and upgrade per Dave French's plan. Dave French will be submitting a more detailed plan, hopefully before the next meeting.

5. Greens Committee.

- a. General: John will start with a small crew on March 25 to start cleanup. Full crew starts April 1. John indicated that we are coming nicely out of winter with not many ice problems.
- b. Tee project: Estimated numbers were received from contractors, but they are still not hard numbers that a decision can be based on. There was significant discussion about the status of the tee project and the procedures for implementing it. Without detailed costs and plans, we have not been able to schedule "fireside chats" to inform the membership of the status of the project. We are nowhere near ready to submit any of the plans or take a vote to approve the project. It is highly unlikely that any action on the project will be able to take place in 2019. John indicated that the best practice for moving forward is to arrange for an on-site meeting for the contractors to meet with Savic to go over the details of the plans for clarity on the cost estimates. Archibald moved and Forster supported a motion to approve a budget of up to \$2,500 for Savic to meet at the course for 1 day to meet with the contractors. It was unanimously approved.
- c. Equipment purchases. The recommendation for equipment purchases was presented and discussed. Moulds moved to approve the purchase of the Toro 3500 surround mower at the demo price. Seconded by Archibald. Unanimously approved. No action taken on any of the other recommended purchases..

6. Pro Shop.

- a. Majority of staff will be returning.
- b. Matt Alexander starts April 2.

7. Enrichment Fund. No report.

8. Membership.

- a. Report was provided. Current reduction of memberships would result in a loss of revenue of about \$20,000 from budget.
- b. New member applications. Moved by Moulds and seconded by Archibald. Unanimously approved:
 - i. Kevin Miller
 - ii. Kevin Fleury
 - iii. Tim Phipps

iv. Derek/Kathy Smith

v. James McMillan II

9. **Old Business.** None.

10. **New Business.** None.

11. **Adjournment.** Moved by Moulds. Supported by Forster. Unanimously approved. Meeting adjourned at 7:35 p.m.

Submitted by:

John D. Adair, Secretary

Date